

SUTTER COUNTY RESOURCE CONSERVATION
SPECIAL DISTRICT BOARD MEETING AGENDA
SCRC D Conference Room, 1511 C Butte House Road
Yuba City, California 95993

Tuesday, July 5, 2016 12:00 PM

REGULAR MEETING/CALL TO ORDER

Roll Call

APPROVE MINUTES

1. Approval of the Minutes of the June 6, 2016 Board Meeting. (Tab 1)

PUBLIC PARTICIPATION

Members of the public will be allowed to address the Board on items of interest that are the subject matter Jurisdiction of the Board. Any member of the audience who may wish to bring a matter before the Board that is not on the agenda may do so at this time; however, State law provides no action may be taken on any item not appearing on the Agenda. Comments shall be limited to three minutes.

CONSENT CALENDAR and MONTHLY BILLS

Consent Calendar groups together those items which are considered non-controversial or for which policy direction has been given to staff and that require only routine action by the Board. The Chairman will advise the audience that the matters may be adopted in total by one motion; however, the Board may, at its option or upon request of a member of the public, consider any matter separately.

2. Approval of the consent calendar and payment of monthly bills. (Tab 2)

ONGOING DISTRICT BUSINESS

NRCS Monthly Report

3. Acting District Conservationist, Pa Yang.

Butte-Yuba-Sutter Water Quality Coalition (BYSWOC) Contract

4. Alexcia Everhart continues to provide Education and Outreach to BYSWOC members. (Tab 3)

SCRC D Administrative Assistant

5. Effective July 1, 2016, Carla Johnson will provide administrative assistance to the District by working part time for 16 hours a week maximum at her current salary.

NRCS/EQIP Agreement

6. Alexcia Everhart is assisting with the National Air Quality Initiative (NAQI) program. (Tab 4)

Audit Ending F/Y June 30, 2015

7. Staff requests Secretary-Treasurer Pam Clifton initial the Disclosure Checklist for Smith & Newell. (Tab 5)

AB 2613 Allowing Financial Compilation by County Auditor

8. AB 2613 authorizes Special Districts to replace annual audit with Annual Financial Compilation performed by the County Auditor. Staff suggests the County Auditor perform the Financial Compilation for F/Y ending June 2016. (Tab 6)

Project Manager Letter of Resignation

9. Project Manager, Alexcia Everhart submitted her notice of resignation via email on June 15, 2016 (Tab 7)

Sick Leave Policy #4040

10. Staff requests clarification on the policy regarding sick leave payout. (Tab 8)

Closed Session Request:

11. Staff requests a Closed Session for discussion regarding Personnel Issues:
 - What are options if Lynette Filter decides not to continue as Board Chair
 - Should office lease agreement be changed to month-to-month
 - Does Board intend to interview for Staff vacancies
 - SCRCDD has been chosen to host the fall 2016 Sacramento Valley Region RCD meeting in October.
 - Nature Bowl dates have been chosen: Coaches workshop to be held at the Yuba-Sutter Farm Bureau on January 12th and March 30th at Southridge Estates in Sutter.
 - The annual Speak-Off is planned for October

NEW DISTRICT BUSINESS

APPOINTED COMMITTEE'S REPORTS

CORRESPONDENCE

ADJOURN MEETING

Next Meeting August 1, 2016